Terms & Conditions / Code of Conduct

By enrolling in the UQ Carbon Literacy Program, you are confirming you have read the below terms and conditions.

Certification
To become carbon literate and receive your certificate, you must successfully pass your assessment and commit to the following:

- The completion of all self-study modules prior to attending Session 1 of the program (a and b), as well as the three last self-study modules (c, d and e) in between Sessions 2, 3 and 4.
- The attendance to all four live sessions in the stream selected. Please note attendance will be monitored along with your participation and engagement. Only the participants who have attended the full program will be able to submit an assessment for the Carbon Literacy Project to review.
- The completion and submission of the assessment piece within the timeframe provided by the UQ Carbon Literacy Program Team.

Cancellation prior to the program start
If you are unable to attend the sessions and are seeking a refund, you must give notification in writing to the University. If notice is given to the University:

- at least 48 hours prior to the scheduled start time of the first session of the program, a full refund will be made;
- less than 48 hours prior to the scheduled start time of the first session of the program, no refund will be made (and no credit will be offered).

Missed sessions
If factors challenge you to attend one session, please reach out to the UQ Carbon Literacy Team to complete the program at the next available rollout.

Code of conduct
All participants are equal and valued members of the program. The UQ Carbon Literacy Program does not tolerate any form of discrimination, including, but not limited to:

- racism,
- sexism,
- homophobia,
- transphobia,
- classism,
- ageism,
- ableism,
- and/or discrimination by caste, religion, or nationality.

If you are unclear about, or have concerns about, the meaning of any of these terms, please see our glossary on the next page.

Please remember that participants of the UQ Carbon Literacy Program enter the program from different backgrounds and cultures, with different levels of education, and with different levels of fluency in spoken English.

Before attending the program, you confirm that you will treat everyone—including participants, organisers, facilitators and helpers—fairly and with respect.
Anti-discrimination glossary

**Racism** = a belief that racial differences produce an inherent superiority of a particular race over others; racism also refers to the behaviour that results from holding this belief, which includes systematic oppression and discrimination

**Sexism** = the belief, and the behaviour resulting from this belief, that the members of one sex are inferior or less capable than the other sex, and therefore do not need to be treated equally

**Homophobia** = a fear, dislike, or prejudice against gay people (i.e., people who are sexually and/or romantically attracted to the same sex)

**Transphobia** = a fear, dislike or prejudice against trans people (i.e., people who do not identify as the sex and/or gender they were assigned at birth)

**Classism** = prejudice against people for belonging to a particular social class (i.e., a way of ordering society into sets based on perceived social and/or economic status)

**Ageism** = prejudice or discrimination against people based on age

**Ableism** = discrimination in favour of able-bodied people (i.e., people without physical disability)

**Discrimination by caste** = discrimination based on a system of classes in which people inherit exclusive privileges or are perceived as socially distinct

**Discrimination by religion** = discrimination based on a particular system of faith and worship

**Discrimination by nationality** = discrimination according to someone’s status of belonging to a particular country or, in some cases, their ethnic group, if that ethnic group forms a political unit